TCP LTD
CIN: U24200TN1971PLC005999
Registered Office: No.4. Karpagambal Nagar, Mylapore, Chennai 600004.
Website: www.tcpindia.com; e-mail: chem@tcpindia.com;
Telephone No.044 24991518

NOTICE OF 50TH ANNUAL GENERAL MEETING

Notice is hereby given that the 50th Annual General Meeting (AGM) of the Shareholders of the Company will be held on Friday, the 30th December, 2022 at 04.00 p.m. (IST) through Video Conferencing (VC) / Other Audio Visual Means (OAVM) facility to transact the Business, as set out in the Notice of the 50th AGM, in compliance with the applicable provisions of the Companies Act 2013 and the Rules made thereunder read with MCA Circulars No. 14/2020 dated April 08, 2020, 17/2020 April 13, 2020, 20/2020 dated May 05, 2020, 02/2021 dated January 13, 2021, 19/2021 dated December 8, 2021, 21/2021 dated December 14, 2021 and 02/2022 dated May 5, 2022 (collectively referred to as "MCA Circulars").

In Compliance with the Circulars of MCA, electronic copy of notice of AGM for the Financial Year 2021-2022 have been sent to all the members on 7th December, 2022, whose email ids were registered with the Company/RTA/Depository Participant(s). The Annual Report of the Company for the Financial year 2021-2022 shall be sent in due course to those whose email ids are registered with the Company/RTA/Depository Participant(s).

Any member who wishes to have a printed copy of the Annual Report may write to the Company and the same would be provided free of cost. Any member, who has not received the Annual Report or any investor who has become member of the Company after the dispatch of the Annual Report, may send a request to the Company Secretary of the Company at the Registered Office address for a copy of the Annual Report.

Proxy: Since this 50th AGM is being held pursuant to the MCA Circulars through VC / OAVM facility, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the 50th AGM and hence the Proxy Form and Attendance Slip are not annexed to the Notice.

Book closure: NOTICE is also hereby given that pursuant to section 91 of the Companies Act, 2013, Rule 10 of the Companies (Management and Administration) Rules, the **Register of Members and Share Transfer Books of the Company will remain closed from Saturday, 24th December 2022 to Friday, 30th December 2022 (both days inclusive)** for the purpose of the 50th Annual General Meeting.

E-Voting: Pursuant to Section 108 of the Companies Act, 2013 read with rule 20 of the Companies (Management and Administration) Rules 2014, as amended, the Company is offering e-voting facility to its members. The Company has engaged the services of Central Depository Services (India) Ltd (CDSL) for providing e-voting facility to the members. The details are under:

- The Company has fixed **23rd December 2022 as the 'Cut-Off' date** to ascertain the eligibility of members for e-voting.
- The members, whose names appear in the Register of Members / list of Beneficial Owners as on the Cut-off date i.e., 23rd December 2022 are entitled to avail the facility of remote e-voting as well voting in the AGM. Any person, who acquires shares and becomes member of the Company after the dispatch of the Notice and holds shares as on the cut-off date, may obtain the User ID and password by sending a request to investors@cameoindia.com by mentioning the Folio No. / DP ID and Client ID no. If the member had already logged on to www.evotingindia.com and had voted on an earlier voting of any company, then your existing User ID and password can be used for casting the vote.
- **The e-voting would commence on Tuesday, 27th December 2022 at 9 A.M. and will end on Thursday, the 29th December 2022 at 5 P.M.** during which period the members may cast their vote electronically. Thereafter, the e-voting module shall be disabled by the CDSL.
- Those Members who are present in the AGM through VC/OAVM facility and had not cast their votes earlier on the Resolutions through remote e-voting, shall be eligible to vote during the meeting by e-voting.

- Members who had already cast their votes by e-voting shall not be allowed to vote again at the AGM. However, in case a member, who had already cast his vote by remote e-voting also casts his vote by e-voting during the meeting then the vote cast in the meeting will be ignored.

Those members whose e-mail addresses are not registered with the Depositories for obtaining the Login credentials for e-voting are requested to send required details and documents by following instructions:

1. For Physical shareholders - please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhaar Card) by email to chem@tcpindia.com or agm@cameoindia.com.
2. For Demat shareholders - please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account Statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhaar Card) to chem@tcpindia.com or agm@cameoindia.com.

The facility of joining the 50th AGM through VC/OAVM will be opened 15 minutes before the scheduled start time and will be open up to 15 minutes after the scheduled start time of the 50th AGM, i.e., from 03.45 p.m. to 04.15 p.m. by using the login credentials.

Any member who is not a member as on the cut-off date should treat this notice for information only.

Scrutiniser: The Company has appointed Shri P. Sriram, Practising Company Secretary, Chennai, as Scrutiniser to scrutinise the e-voting process in a fair and transparent manner.

Results: The Results on resolutions shall be declared within 48 hours of the conclusion of the AGM of the Company, but not later than three days of the conclusion of the meeting. The results declared along with the scrutiniser's report shall be placed on the website of the Company viz., www.tcpindia.com and website of CDSL for information of the members.

Contact details: In case of queries / grievances relating to e-voting, members may contact Mr. Rakesh Dalvi, Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

By order of the Board
For TCP Limited

V.R. Venkatachalam
Chairman

Place: Chennai
Date: 10th December 2022