

TCP LTD

CIN: U24200TN1971PLC005999

Registered Office: No.4. Karpagambal Nagar, Mylapore, Chennai 600004.

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INFORMATION REGARDING THE 48TH ANNUAL GENERAL MEETING (AGM) OF TCP LIMITED TO BE HELD THROUGH VIDEO CONFERENCING (VC) OR OTHER AUDIO VISUAL MEANS (OAVM), NOTICE FOR UPDATION OF EMAIL ID AND BANK DETAILS

1. The 48th Annual General Meeting (“**AGM**”) of TCP Limited will be held through Video Conferencing (“**VC**”) or Other Audio Visual Means (“**OAVM**”) in compliance with the applicable provisions of the Companies Act, 2013 and the Rules made thereunder and General Circular No.14/2020 dated 8th April 2020, General Circular No.17/2020 dated 13th April 2020 and General Circular No.20/2020 dated 5th May 2020 and other applicable Circulars issued by the Ministry of Corporate Affairs (“**MCA**”), (collectively referred to as the “**relevant circulars**”) to transact the business as will be set out in the Notice of the AGM. Members will be able to attend the AGM only through VC/OAVM, the details of which will be given in the Notice of the 48th AGM. Members participating through the VC/OAVM facility shall be counted for the purpose of reckoning the Quorum under section 103 of the Companies Act, 2013.
2. Members may please note that in compliance with the relevant circulars, the 48th Annual Report of the Company, for the Financial year 2019-20, containing therein the Notice for the 48th AGM, the Directors’ Report and the Auditors’ Report and the Financial Statements of the Company for the year ended 31st March 2020 and other documents required to be annexed / attached thereto, will be sent to the members of the Company at their e-mail address registered with the Company or with their Depository Participants. The 48th Annual Report will also be available on the website of the Company at www.tcpindia.com.
3. **Manner of registering / updating e-mail address and Bank Account details:**
In case the Shareholder’s email ID is already registered with the Company or with the Company’s Registrar and Share Transfer Agent (“**RTA**”), M/s Cameo Corporate Services Ltd or with their Depositories, the Annual Report and the log-in details for e-voting will be sent to their registered e-mail address.
In case the Shareholder has not registered his or her or their e-mail address with the Company or with the RTA or with their Depositories, and / or not updated their Bank Account mandate, the following instructions are to be followed:
 - a. Please click on the following link of our RTA – Cameo Corporate Services Ltd: <https://investors.cameoindia.com> fill in the details and submit.
 - b. In case of shares that are held in Demat mode, the Shareholders may contact their Depository Participant (“**DP**”) and register their e-mail address and bank account details in their demat account as per the procedure advised by their DP.
 - c. The Cut-off-date to ascertain the names of the shareholders for dispatch of the 48th AGM Notice and the 48th Annual Report of the Company is **14th November, 2020, 5 P.M.**

For TCP Ltd

Ravi Selvarajan
Company Secretary